

# Aboriginal Arts Development Awards



## GUIDELINES for ORGANIZATIONS and COLLECTIVES



### Arts Production, Mentoring and Organizational Capacity Building Projects

#### PROGRAM OBJECTIVES

The Aboriginal Arts Development Awards Program assists Aboriginal arts organizations and collectives, working in all disciplines, with projects that contribute to their professional, artistic and creative development, as well as the building of administrative capacity. The program is made possible through the support of the BC Arts Council.

#### PROGRAM DESCRIPTION

Aboriginal Arts Development Awards will assist with projects initiated and directed by Aboriginal arts and culture organizations or established unincorporated arts collectives not otherwise eligible for existing BC Arts Council programs.

The Organizations and Collectives program is intended solely for Aboriginal organizations and established unincorporated arts collectives that have a stated and demonstrated commitment to Aboriginal arts development and practice. Applicants should be working to develop the activities of emerging artists to a professional standard, and/or supporting the practice and development of their artform in any discipline.

Aboriginal Arts Development Awards are meant to assist arts organizations and collectives with:

- advancing the work of Aboriginal artists
- enhancing their activities as an arts and culture organization or collective
- building capacity and sustainability for the organization for the benefit of artists and audiences
- enhancing their connections to other arts organizations or networks.

For purposes of this program, the term “Aboriginal artists” will include status, non-status, Métis or Inuit practitioners of both traditionally based and/or contemporary/experimental art forms.



BRITISH COLUMBIA  
ARTS COUNCIL  
Supported by the Province of British Columbia

## GENERAL ELIGIBILITY CRITERIA FOR ORGANIZATIONS

### **To be eligible, applicant organizations and collectives must:**

- be either a registered not-for-profit Aboriginal arts or culture organization in good standing or an active unincorporated arts collective or First Nation, based in British Columbia
- have a clear and artistic mandate that is demonstrated through previous activities
- be directed by Aboriginal artists or cultural leaders
- demonstrate support and participation of recognized Aboriginal artists, cultural or community leaders

**Organizations that receive two Aboriginal Arts Development Awards will be considered eligible to submit future project proposals to BC Arts Council programs for the same discipline.**

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### **ARTISTIC PRODUCTION AND ARTS MENTORSHIP PROJECTS MUST:**

- have a clear objective focused on artists and arts practice
- provide development opportunities for emerging Aboriginal artists
- present a realistic and balanced project budget, which clearly demonstrates financial need, and identifies other sources of revenue required to complete the project
- indicate an achievable project timeline

**Eligible expenses** include artists' fees, trainers'/mentors' fees, production materials costs, touring expenses, exhibition expenses and administrative expenses related to the project.

**Grants to organizations or groups for Artistic Production projects will not exceed \$10,000.**

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### **ORGANIZATIONAL CAPACITY BUILDING PROJECTS MUST:**

- have a clear objective focused on building organizational administrative capacity or sustainability
- present a realistic and balanced project budget, which clearly demonstrates financial need, and identifies other sources of revenue required to complete the project
- indicate a clear and achievable project timeline

**Eligible activities** for organizational capacity building proposals include (but are not limited to) planning and/or expanding services to artists, staff training, mentoring and/or building a sustainable operational base.

**Eligible expenses** can include consultant fees, travel, consultation processes and other expenses that correspond with the proposed capacity-building project.

**Grants to organizations for administrative capacity building projects will not exceed \$25,000.**

**If your organization has received previous AADA Capacity Building support please explain how this new project moves beyond those activities. This is in addition to your submission of a final report.**

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### **FINANCIAL INFORMATION**

**The following expenses are not eligible for funding through either stream of this program:** capital and for-profit business development costs, equipment purchase, capital renovation costs and expenses incurred in annual community celebrations or anniversaries.

**Organizations may submit only one application per deadline.**

## APPLICATION REQUIREMENTS FOR ORGANIZATIONS

### **To be properly evaluated, all proposals must include the following material and information:**

- A completed and signed application form (additional sheets may be attached).
- A project description detailing the objectives, activities, timeline and project participants.
- If you are working with traditional knowledge, please explain how you have addressed protocols and/or received permissions where required.
- A description of the group's, organization's or collective's background, artistic mandate and future plans, including incorporation documents (if the organization is registered).
- A list of the principal artists participating in the project and their **CV/resumes** or **biographies** and/or a description of how additional artists or participants will be recruited.
- **Samples of previous, related work** [Be selective and include a maximum of 20 images (in the form of a CD of digital still images in jpg format, slides or photographs), 10 minutes of video or audio recordings on cassette or CD, or 10 pages of writing].
- A list clearly identifying and describing the samples (date, title, materials, size, collaborators).
- A project budget, which details expenditures and all necessary revenues from a variety of sources.
- The most recent annual financial statements of the organization (if a registered organization).
- Existing organizational development planning documents (e.g. marketing or fundraising plans).
- **Two letters of support for the applicant organization, group or collective, and the proposed project. Letters from artists or mentors may also confirm their participation.**

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## GENERAL INFORMATION

***Applicants are advised to read through the program guidelines and application form, and discuss their project with the Arts Program Coordinator before submitting their proposals.***

- Under normal circumstances, forms submitted by FAX or email will not be accepted.
- When possible, send written material on unstapled, single-sided, 8 ½ x11 white paper.
- Proposals will only be discussed with the named contact person.
- Support material will be returned if a **self-addressed stamped envelope** is provided. However, the First Peoples' Heritage, Language and Culture Council is not responsible for loss of or damage to submitted materials. **\*Do not send originals or only existing copies of support material.**

## APPLICATION CLOSING DATE

There will be one closing date for applications in 2009.

Original proposal materials must be postmarked or couriered by

**October 15, 2009**

**Late proposals will be considered ineligible.**

## ADJUDICATION PROCESS

- Proposals must be postmarked or couriered not later than October 15<sup>th</sup>, 2009. Late proposals will not be considered eligible.
- Submitting a proposal does not guarantee funding.
- Applications will be reviewed by First Peoples' Council staff for completeness and clarity.
- An interdisciplinary jury composed of established Aboriginal artists and arts administrators will be convened to review all applications and make recommendations regarding awards.
- Priority will be given to projects emphasizing creative initiative and participation of emerging Aboriginal artists.
- Funds available to this program are limited. Therefore, projects that request achievable levels of financial assistance will receive priority.
- Decisions will be made by an adjudication committee composed of established Aboriginal artists and arts administrators.
- Applicants will be advised of jury **decisions approximately 14 weeks after the application deadline.**
- The First Peoples' Heritage, Language and Culture Council reserves the right to require confirmation of other sources of funding prior to releasing funds, to request access to financial records of the project and to require receipts for expenses incurred by the project.
- Successful applicants must acknowledge the support of the Aboriginal Arts Development Awards Program in all materials produced in relation to the funded project.

For additional information or to request forms, please contact:

The Arts Program Coordinator

### **First Peoples' Heritage, Language & Culture Council**

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